1. Introduction
2. Culture and communication within an organization
3. Various forms of communication
4. Understanding all organization cultures
5. Information and communication technologies
6. Literature Review
7. Various forms of communication

Managers spend most of their time communicating in several forms such as: meetings, face-to-face, discussions, letters, and emails. These forms of communication play an important role for employees because a lot of their work activities are based on teamwork among other workers. (Boldureanu, et al, 2011)

1. Understanding all organization cultures

For one to accomplish its mission, vision, and strategic goals, managerial leaders must understand the macro-cultures, subcultures, or micro-cultures of the organization. (Spaho, 2012)

1. Information and communication technologies

Organizational change can be considered a genuine moment of evolution and development of the entire organization and decision of change is closely related to the company's mission, the objectives that wish to achieve in order to ensure their competitive advantage. At the same time, information and communication technologies are a growing competition that can lead to changes in production methods and organizational structures of companies. (Mcneill, et al, 2017)

1. Findings
2. summary sentence
3. summary each key point
4. Recommendations
5. Conclusion
6. reinstate thesis
7. recap major points
8. final thoughts
9. References

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